



# WHEATON COLLEGE

*"For Christ and His Kingdom"*

WHEATON, ILLINOIS

BUSINESS ADMINISTRATION  
OFFICE OF  
THE VICE PRESIDENT

May 18, 1936

Dr. Gordon Clark  
University of Pennsylvania  
Philadelphia, Pennsylvania

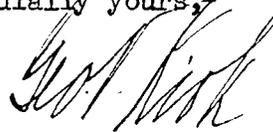
My dear Dr. Clark:

We are in process of working out our budget for the coming year and there is one point on which I am not entirely clear, and I thought the quickest way to get it straightened out would be to drop you a note of inquiry.

President Buswell has been in and out during the time we have been working on the budget, and while he mentioned the financial arrangement he made with you to me verbally, yet he did not give me a written note on it, and I am not entirely clear whether the agreement was for a basic salary of \$2700.00 or \$2750.00 a year, less ten percent. Will you please let me know what your understanding was on this point?

We are looking forward with pleasure to having you with us next year, and trust that the associations may be mutually helpful and enjoyable.

Cordially yours,



GVK:H

May 20th 1936

Dr. George V. Kirk  
The Ken. College, Ill.

My dear Dr. Kirk,

During my pleasant visit to Wheaton last March Dr. Russell mentioned a \$30. increase per cent on the amount I might expect.

Since all the financial arrangements have been verbal, there is one particular I should like to mention in this connection. Either in a letter or in conversation in March, if my copy serves me correctly, I asked Dr. Russell whether Wheaton, like Pennsylvania, contributed five per cent of the salary to the Teachers Insurance and Annuity Association of America. Because of the many matters we had to talk about, this question was lost in the shuffle. What is your policy? On April 16th, when Dr. Russell met me in New York I was going to repeat the question; but before I got to it, he offered me in addition to the salary quoted above three hundred dollars to cover the extra expenses involved in a year of visiting. It was this which removed from my mind the last hesitation about coming to Wheaton, and since you did not mention this sum in connection with the budget, I thought I should refer to it in this reply. With this generous arrangement for living expenses, the matter of an annuity became a purely academic question for the sake being and I did not raise it with Dr. Russell at that last meeting.

The letters from the various offices of Wheaton all express happy anticipations; and I realize quite well how they feel. I look forward to a most enjoyable time.

Very sincerely yours,



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BUSINESS ADMINISTRATION  
OFFICE OF  
THE VICE PRESIDENT

May 23, 1936

Dr. Gordon H. Clark  
University of Pennsylvania  
Philadelphia, Pennsylvania

My dear Dr. Clark:

Thank you very much for your letter of the twentieth instant confirming the salary arrangement that you made with President Buswell for the coming year.

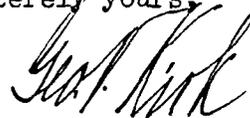
We have been considering some kind of a pension plan and will probably eventually make an arrangement with the Teachers Insurance and Annuity Association, but thus far we have not adopted such a plan. Therefore, our salary arrangement does not include any provision for the payments on a pension by either the teacher or the College.

President Buswell is still out of the city, and I have not been informed with regard to his arrangements with you for moving expenses, although I would of course assume that the College would cover your traveling expenses.

Since you are coming here as a visiting professor for one year, I presume that you would prefer to avoid the wear and tear on your household goods that would be incident to shipping them to Wheaton and return for this limited period. It would seem to me that a better arrangement would be for you to take a furnished house, and I understand from Mr. Kilby that such an arrangement is now in prospect with regard to Miss Hiney's home and that you are giving it consideration. I trust you will be able to work this arrangement out to your satisfaction, as I believe it would be better for you and more economical for the College.

Professor Kilby is making a special effort to be helpful to the new members of the Faculty in locating suitable housing accommodations, but if I can be helpful to you in any way, please do not hesitate to let me know.

Sincerely yours,



GVK:H